



# BY-LAWS OF THE SWIM WAIKATO INC CONSTITUTION

Updated – August 2024

Developed due to the adoption of the new Swimming Waikato Regional Constitution provided by Swimming New Zealand and adopted at the 2014 Annual General Meeting of Swimming Waikato.

To be read in conjunction with the following Swimming Waikato Policies –

- Awards Nomination Policy
- Panel Appointments Policy
- Records Policy
- Regional Relay Team Selection Policy
- Time Trial Policy
- Banning Technical Race Suits Policy
- Delegated Authority Policy
- Hire of SW Meet Equipment Policy
- Waikato Championships Policy

## 1. REGISTERED OFFICE

The Registered Office of Swim Waikato Inc (operating as Swimming Waikato) shall be as decided from time to time by the Board.

## 2. COLOURS

The colours of Swim Waikato Inc shall be Red, Yellow, and Black.

## 3. CLUB COLOURS

Club colours, and any proposed changes to them, shall be advised to the Administrator who shall keep an up-to-date register of Club colours.

CLUB	COLOURS	ABBREVIATION
Coromandel Swimming Club	Black & Yellow	CLDWK
Fulton Amateur Swimming Team (FAST)	Blue & White	FSTWK
Hamilton Aquatics	Green & Blue	HAMWK
Huntly Swimming Club	Black & Yellow	HUNWK
Manurewa Swimming Club	Green, Black & White	MANWK
Matamata Swimming Club	Black, Red & White	MATWK
Mercury Bay Swimming Club	Royal Blue, Silver & Teal	MERWK
Morrinsville Swimming Club	Blue & Yellow	MORWK
Papakura Swimming Club	Blue & White	PPKWK
Papatoetoe Swimming Club	Red & Black	PPTWK
Pukekohe Swimming Club	Black, Yellow & White	PUKWK
Piopio Swimming Club	Black, White & Red	PIOWK
St Paul's Swimming Club	Yellow, Black & White	SPCWK
St Peter's Swimming Club	Pale Blue, Dark Blue & Red	STPWK
Swim Waipa Club	Blue & White	SWCWK
Te Aroha Swimming Club	Red	TARWK
Te Kuiti Swimming Club	Navy Blue & Green	TKIWK
Thames Swimming Club	Royal Blue & White	THAWK
Waihi Swimming Club	Royal Blue & White	WAHWK
Whangamata Swimming Club	Lime/Fluoro Green & Black	WHTWK

#### 4. MEETS

##### 4.1 Championship Meets

Swimming Waikato (SW) shall be responsible for the control of all Waikato Swimming Championships but may delegate that responsibility as it deems necessary.

##### 4.2 Club Swim Meets

SW, in conjunction with its group of Senior Coaches, shall develop the annual competitive calendar. SW will endeavour to ensure clashes of dates do not occur.

## **5. REGULATIONS**

SW may make such regulations pursuant to the authority vested in it by these rules as it shall determine, but such regulations may not be in conflict with these rules.

## **6. ALTERATION OF RULES**

6.1 Nothing in these rules shall be added to rescinded or amended nor shall any new rules be enacted except at the Annual General Meeting of SW or at a Special General Meeting called for that purpose.

6.2 Notice of any proposal to add or amend any rule or to enact any new rule shall be sent to each member of the Board and to the Administrator of each affiliated Club at least 14 clear days before the date set down for the meeting at which such proposal is to be considered.

6.3 No motion to amend or rescind any rule or to enact any new rules shall be declared carried unless the votes in favour thereof shall be at least three-fifths of the total votes cast.

### **6.4 Access to Rules**

The rules and regulations of SW shall be available to all Clubs and officers of SW.

### **6.5 Swimming Rules**

Meets will be conducted under Swimming New Zealand swimming rules and World Aquatics rules, except where local meet rules and conditions apply for pool events. Open water events will be conducted under Swimming New Zealand Open Swimming rules and World Aquatics Open Water Swimming rules except where local meet rules and conditions apply.

### **6.6 Matters Not Provided For**

If any question shall arise concerning any matter not provided for in these rules the same shall be decided by SW, whose decision shall be made after consideration of these rules and any regulations made thereunder.

## **7. FINANCIAL**

The fiscal year of SW shall end on the 30th day of June.



## **8. WAIKATO RECORDS**

- 8.1 This By-Law is to be read in conjunction with Swimming Waikato's Records Policy.
- 8.2 The Board of SW shall consider applications for the recognition of record performances and when approved shall recognise such performance in the manner appropriate at the time, always if SW is satisfied that all rules have been adhered to and those officiating were qualified to do so.
- 8.3 No performance by a Member shall be recognised as a record until the Board has ratified the records.
- 8.4 Particulars of any record shall be recorded in the Minutes of the Board.
- 8.5 Swimming Waikato shall keep a list of records and shall from time to time update such lists in such a manner as the Board shall direct.
- 8.6 Swimming Waikato records shall be:
- a Short Course Records in 25m pools.
  - b Long Course Records in 50m pool
  - c Records for each pool shall be for the same distances and age groups as set out below with boys and girls separate unless allowed as mixed events in accordance with the World Aquatics rules

### Individual Records -

AGE	50FR	100FR	50BK	100BK	50BR	100BR	50FL	100FL	100IM
8/U	X	X	X	X	X	X	X		X
9	X	X	X	X	X	X	X		X
10	X	X	X	X	X	X	X	X	X
11	X	X	X	X	X	X	X	X	X
12	X	X	X	X	X	X	X	X	X
13	X	X	X	X	X	X	X	X	X
14	X	X	X	X	X	X	X	X	X
15	X	X	X	X	X	X	X	X	X
16	X	X	X	X	X	X	X	X	X
17	X	X	X	X	X	X	X	X	X
18	X	X	X	X	X	X	X	X	X
19+	x	x	x	x	x	x	x	x	x
OPEN	X	X	X	X	X	X	X	X	X

AGE	200FR	200BK	200BR	200FL	200IM	400FR	400IM	800FR	1500FR
8/U									
9									
10	X	X	X	X	X	X	X	X	X
11	X	X	X	x	X	X	X	X	X
12	X	X	X	X	X	X	X	X	X
13	X	X	X	X	X	X	X	X	X
14	X	X	X	X	X	X	X	X	X
15	X	X	X	X	X	X	X	X	X
16	X	X	X	X	X	X	X	X	X
17	X	X	X	X	X	X	X	X	X
18	X	X	X	X	X	X	X	X	X
19+	X	X	X	X	X	X	X	X	X
OPEN	X	X	X	X	X	X	X	X	X

### Relay Records

AGE	4x100m Freestyle	4x200m Freestyle	4 x 100m Medley
8/U			X
9			X
10	X		X
11	X		X
12	X		X
13	X		X
14	X		X
15	X		X
16	X		X
17	X		X
18	X		X
19+	X		X
OPEN	X	X	X

## 9 TROPHIES

9.1 All trophies remain the property of SW and can only be won by affiliated SW members.  
Club points are to be awarded for the top eight (8) places in Individual and Relay events.

Points to be awarded as follows:

### Individual Events:

1st 20; 2nd 17; 3rd 16; 4th 15; 5th 14; 6th 13; 7th 12; 8th 11.

### Relay Events:

1st 40; 2nd 34; 3rd 32; 4th 30; 5th 28; 6th 26; 7th 24; 8th 22.

## 9.2 Eligibility for Trophy Winners

Members need to have been affiliated with SW for no less than 6 months during the current 12-month period.

## 9.3 High Points Trophies

To be presented annually for performances at the Waikato Championship meets:

(i) **High Points Trophies** - Senior (17years & over)

First presented in 1970.

Male and Female 17 yrs & over with the highest number of Championship Points.

(ii) **Bob Frankham Trophy** – 13, 14, 15 & 16 years

(Criteria amended in 2017 to reflect 13-16 age group)

Donated in 1985 by Mr. Bob Frankham.

Male 13 – 16 yrs with the highest number of Championship points.

(iii) **Heather Coombridge Trophy** – 13, 14, 15 & 16 years

(Criteria amended in 2017 to reflect 13-16 age group)

Donated by Heather Coombridge

Female 14 – 16 yrs with the highest number of Championship points

(iv) **Glenvale Cups** – 12/U years

(Criteria amended in 2017 to reflect 12/U Age Group)

Presented by Glenvale Wines in 1970.

Male and Female 12 yrs and under with the highest number of Championship points.

#### 9.4 Age and Stroke Trophies

To be presented annually for performances at the Waikato Championship meets:

(i) **Ken Key Memorial Butterfly Trophies**

To be presented to the male and female who record the fastest time at the Waikato Championships for 100m Butterfly, regardless of age.

(ii) **Grocott Challenge Cups - Long Distance Trophies**

To be presented to the male who records the fastest time at the Waikato Championships for 1500m Freestyle and the female who records the fastest time at the Waikato Championships for 800m Freestyle.

(iii) **Glenvale Cups**

Presented by Glenvale Wines in 1970.

Winner of the Senior (17 yrs & over) Male and Female 100m Freestyle.

(iv) **Taumarunui Cup**

First presented in 1958 by Mr. I.R.M. Weir.

Winner of the Male Open 50m Freestyle

(v) **Patricia O'Fee Cup**

First presented in 1966 by Pat O'Fee.

Winner of the Female Open 50m Freestyle

(vi) **De Crew Cup**

First presented in 1949 by the De Crew family.

Fastest Male under 16 yrs 100m Breaststroke

(vii) **Sue Dyson Cup**

First presented in 1975 by Sue Dyson.

Fastest Female 100m Breaststroke under 16 yrs.

(viii) **Herbert Smith Cup**

First presented by Herbert Smith in 1931.

Fastest Male – 100m Freestyle under 16 yrs.

(ix) **Brownson Cup**

First presented in 1955 by the Brownson family.

Fastest Female 100m Freestyle under 16 yrs.

(x) **Don Laurence Trophy**

First presented by Don Laurence in 1990.

Fastest Male 100m Freestyle 12 years and under.

- (xi) **Alison McMillan Trophy**  
First presented by Alison McMillan in 1966.  
Fastest Female 100m Freestyle 12 years and under.
- (xii) **Judy Leat Trophy**  
Donated by Judy Leat in 2004.  
Fastest Female 100m Backstroke, regardless of age.
- (xiii) **Aqua Shop Trophy**  
Donated by the Aqua Shop in 2004.  
Fastest Male 100m Backstroke, regardless of age.
- (xiv) **Anna Kirchener Cup**  
Donated by Anna Kirchener in 1962.  
Fastest Female 100m Breaststroke, regardless of age.
- (xv) **Kirk Taylor cup**  
Presented by Taylor Family in 1997.  
Fastest Male 100m Breaststroke, regardless of age.
- (xvi) **Athlete with Disability**  
Awarded to a SW affiliated Female swimmer who has excelled at a regional, national, or international swimming competition within the period 1 May to 30 April.  
  
Awarded to a SW affiliated Male swimmer who has excelled at a regional, national, or international swimming competition within the period 1 May to 30 April
- (xvii) **Emerging Disability Swimmer of the Year**  
Awarded to a new Disability Swimmer who has excelled at a regional, national, or international swimming competition within the period 1 May to 30 April.

## 9.7 Highest Awards

- (i) **Doug Gracie Cup**  
Donated by Doug Gracie in 1954 – awarded to the Club With the highest points at the Waikato Junior Championships.
- (ii) **Kenning Memorial Shield**  
Donated in 1946 by the family of Flight Lieutenant Kenning.  
Best overall performance by any Swimming Club in the Waikato Championships.
- (iii) **FINA Trophies** Male and Female



**Criteria:** Total combined World Aquatics Points in Olympic Events between 1<sup>st</sup> May and 30<sup>th</sup> April.

- (a) Freestyle
- (b) Backstroke
- (c) Breaststroke
- (d) Butterfly
- (e) Individual Medley

(iv) **Stanley World Aquatics Highest Points Trophies**

**Criteria:** Highest World Aquatics Points achieved in an Olympic Event between 1<sup>st</sup> May and 30<sup>th</sup> April.

(v) **NZ Swimming Trust Emerging Swimmer of the Year Cup**

To be presented annually to an emerging (up and coming) swimmer who has excelled within the qualifying period. Nominees must be under the age of 19 as of 31 December in the year preceding the award. The swimmer must belong to a Waikato club and have competed in Waikato meets during the qualifying period (1 May to 30 April).

(vi) **Winstone Challenge Trophy – Swimmer of the Year Plate**

To be presented annually to a 'Waikato Swimmer of the Year' for achievements/ performances between 1 May and 30 April of any given year.

(viii) **SW Impact Club of the Year**

Awarded to a SW affiliated Club that has had a significant impact on its swimmers, volunteers, coaches, administrators, supporters, and its local community in a 12-month period from 1 May to 30 April.

(vii) **SW Performance Club of the Year**

Awarded to the Swimming Waikato affiliated club with the highest combined club points at the New Zealand Championships, National Age Group Championships and National Short Course Championships that fall within the awards qualifying period (1 May to 30 April annually)

(ix) **SW Volunteer of the Year**

Awarded to a volunteer who has displayed outstanding commitment and dedication to swimming within the 12-month period from 1 May to 30 April.

(x) **Emerging Technical Official of the Year**

Awarded to a new Technical Official who has showed an outstanding commitment to the role within the 12-month period from 1 May to 30 April.

(xi) **Emerging Secondary School Technical Official of the Year**

Awarded to a secondary school student who has showed an outstanding commitment to the role within the 12-month period from 1 May to 30 April.

9.8 **Open Water Trophies**

(i) **Balvert Trophy – Male 5km**

Awarded to the male swimmer who swims the fastest open water approved time for 5 kilometres in the period 1 May to 30 April.

(ii) **Balvert Trophy – Female 5km**

Awarded to the female swimmer who swims the fastest open water approved time for 5 kilometres in the period 1 May to 30 April.

(iii) **Pullon Trophy – Male 10km**

Awarded to the male swimmer who swims the fastest open water approved time for 10 kilometres in the period 1 May to 30 April.

(iv) **Pullon Trophy – Female 10km**

Awarded to the female swimmer who swims the fastest open water approved time for 10 kilometres in the period 1 May to 30 April.